

**CITY OF WOBURN
NOVEMBER 17, 2020 – 7:00 P.M.
REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBER, WOBURN CITY HALL**

Roll Call

Campbell	Ferullo
Concannon	Gately – absent
Demers	Mercer-Bruen
Dillon	Tedesco
Higgins	

VOTED to dispense with the reading of the previous meeting’s Journal and to APPROVE, 8 in favor, 0 opposed, 1 absent (Gately absent).

MAYOR’S COMMUNICATIONS: None.

NEW PETITIONS:

Petitions for renewal of Second Class Motor Vehicles Sales Licenses by Maurice Saba dba Montvale Auto Care, 317 Montvale Avenue; Nicolas Saba dba Montvale Service, 289 Salem Street. Motion made and 2nd that the MATTERS be REFERRED TO COMMITTEE ON PUBLIC SAFETY AND LICENSES, 8 in favor, 0 opposed, 1 absent (Gately absent).

Motion made and 2nd to suspend the rules for taking the following three matters out of order, 8 in favor, 0 opposed, 1 absent (Gately absent). Motion made and 2nd to take the following thee matter from the table and to suspend the rules for the purposes of hearing from His Honor the Mayor Scott Galvin and his designee, 8 in favor, 0 opposed, 1 absent (Gately absent)

UNFINISHED BUSINESS OF PRECEDING MEETING:

On the Order to appropriate the sum of \$220,000.00 Veterans Cash Aid Acct. Mayor Galvin stated that the intention is to fund this appropriation in the budget so that it will be included in the tax rate, and that the Veterans’ Agent is available at this meeting to answer any questions. Motion made and 2nd that the ORDER be ADOPTED, 8 in favor, 0 opposed, 1 absent (Gately absent).

Presented to the Mayor: November 19, 2020 s/Scott D. Galvin November 19, 2020

On the Order to appropriate the sum of \$7,000.00 Traffic Safety & Infrastructure to Draper Street/Ward 5 Acct to purchase & install traffic safety/speed flash sign. Mayor Galvin stated that this was submitted at the request of the Ward 5 Alderman, that the location was the scene of a bad traffic accident recently, that the matter has worked its way through the Traffic Commission, and that this is a good improvement for the area. Alderman Mercer-Bruen stated that the funds are available in the account for this type of matter at this location. Motion made and 2nd that the ORDER be ADOPTED, AS AMENDED with the condition as follows: That the signal shall be installed in the area of Holton Street and Green Street at a location at the discretion of the Woburn Police Traffic Safety Officer, 8 in favor, 0 opposed, 1 absent (Gately absent).

Presented to the Mayor: November 19, 2020 s/Scott D. Galvin November 19, 2020

On the Order to appropriate the sum of \$3,500,000.00 from Unreserved Fund Balance Acct to reduce the city tax rate. Mayor Galvin stated that the city's receipts have decreased due to the pandemic conditions, that local aid has been level funded which means the city does not have to go into the reserve accounts as much as they may have, that this will be a one or two year period when the city will have to use some of its reserves and cushion the blow for residents and businesses, that the city built up its reserve funds for a day such as this, and that this is the rainy day the city prepared for over the years. Motion made and 2nd that the ORDER be ADOPTED, 8 in favor, 0 opposed, 1 absent (Gately absent).

Presented to the Mayor: November 19, 2020 s/Scott D. Galvin November 19, 2020

Motion made and 2nd to return to the regular order of business, Motion made and 2nd that the ORDER be ADOPTED, 8 in favor, 0 opposed, 1 absent (Gately absent).

PUBLIC HEARINGS:

On the petition by NSTAR Electric Company dba Eversource Energy and Verizon New England, Inc. for a grant of right in a way to install two joint occupancy poles (612/2A and 612/3A) on the northwesterly side of Atlantic Avenue approximately 176 feet west of Commerce Way. PUBLIC HEARING OPENED. A communication dated November 17, 2020 was received from Superintendent of Public Works John Duran as follows:

Subject: NStar Electric Company d/b/a Eversource Energy- Atlantic Avenue

Pursuant to NSTAR d/b/a Eversource request(s) to install 2 additional poles in the northerly side of the Atlantic Avenue Right of Way to service the new construction at 120 Commerce Way, I recommend approval under the following conditions. Eversource or the developer's contractor must clearly mark out the proposed poles and the adjacent on site utilities to obtain at least 10 feet of horizontal clearance prior to the installation of the poles.

These poles have been slightly adjusted as depicted by a plan from Allen & Major dated 11-16-20. Eversource must also obtain a street opening permit for review and evaluation of these proposed poles prior to the installation. This latter requirement has been precipitated by prior actions by Eversource which could have caused undo damage to utilities owned by the City of Woburn and/or private property owner's utilities.

Please feel free to call me with any questions or concerns on this matter.

Motion made and 2nd that the communication be received and made part of the record, 8 in favor, 0 opposed, 1 absent (Gately absent). Appearing for the petitioner was Jacqueline Duffy, Right of Way Manager and she stated that this grant will accommodate new service at 120 Commerce Way, that they have reviewed the recommendations of the Superintendent of Public Works, that she has been in contact with the Superintendent of Public Works this past week concerning the project, and that the petitioner has no objections to the conditions recommended by the Superintendent of Public Works. Motion made and 2nd that the public hearing be opened for public comments, 8 in favor, 0 opposed, 1 absent (Gately absent). PUBLIC COMMENTS: None. Motion made and 2nd that the public hearing be closed, 8 in favor, 0 opposed, 1 absent (Gately absent). PUBLIC HEARING CLOSED. Motion made and 2nd that the GRANT OF RIGHT IN A WAY be APPROVED, AS AMENDED with the conditions as follows: 1. Eversource or the developer's contractor shall clearly mark out the proposed poles and the adjacent on site utilities to obtain at least ten (10) feet of horizontal clearance prior to the installation of the poles; 2. These poles have been slightly adjusted as depicted by a plan from Allen & Major dated 11-16-20; 3. Eversource shall obtain a street opening permit for review and evaluation of these proposed poles prior to the installation, 8 in favor, 0 opposed, 1 absent (Gately absent).

Presented to the Mayor: November 19, 2020 s/Scott D. Galvin November 19, 2020

On the petition by Alderman Mercer-Bruen concerning the structure or structures located in the City of Woburn, County of Middlesex, Commonwealth of Massachusetts known and numbered as 11 Montvale Road, Woburn, Massachusetts, for the purposes of determining whether said structure or structures are a public nuisance, a nuisance to the neighborhood, a dilapidated or dangerous building or other structure, as said terms are used in Massachusetts General Laws Ch. 139, Sec. 1, and if so, enter an order adjudging it to be a nuisance to the neighborhood, or dangerous, and prescribing its disposition, alteration or regulation. PUBLIC HEARING OPENED. A communication dated November 17, 2020 was received from Attorney Mark J. Salvati, 10 Cedar Street, Suite 26, Woburn, Massachusetts 01801 as follows:

Re: 11 Montvale Avenue

Dear President Higgins and Aldermen,

Please be advised that I represent the owners of 11 Montvale Ave, Frederick and Bruce Cialdea, who purchased the property on October 1, 2020. My clients have filed a special

permit request with the Woburn Board of Appeals to raze the structure and construct a new single family home.

We are on the Board of Appeals agenda for November 18 and expect to be approved on that date. If approved, and after waiting the required 20 day appeal period, my clients' intent is to raze the building by the end of December. Construction will start immediately thereafter, weather permitting. The property has been abated by a rodent and insect company.

Based on the above, request is made to either dismiss the nuisance petition of continue the matter until the second meeting in January of 2021.

Thank you for your attention to this matter.

Very truly yours, s/Mark J. Salvati

Motion made and 2nd that the communication be received and made part of the record, 8 in favor, 0 opposed, 1 absent (Gately absent). Alderman Mercer-Bruen stated that there is no doubt the property will be approved for demolitions Motion made and 2nd that the public hearing be opened for public comments, 8 in favor, 0 opposed, 1 absent (Gately absent). PUBLIC COMMENTS: None. Motion made and 2nd that the public hearing be closed, 8 in favor, 0 opposed, 1 absent (Gately absent). PUBLIC HEARING CLOSED. Motion made and 2nd that the MATTER be GIVEN LEAVE TO WITHDRAW WITHOUT PREJUDICE, 8 in favor, 0 opposed, 1 absent (Gately absent).

On the petition by UDR Inwood LLC, c/o UDR, Inc., 1745 Shea Center Drive, Suite 200, Highlands Ranch, Colorado 80129 for a special permit pursuant to 1985 Woburn Zoning Ordinances, as amended, to modify and amend special permit dated April 7, 2005, amended April 13, 2006, November 9, 2006, March 19, 2007, July 13, 2007, January 25, 2008, December 12, 2013, September 3, 2015 and July 5, 2019 by adding plan entitled "Site Improvements Plan Set, Proposed Cardboard Recycling Area, #1 Inwood Drive, Woburn, MA 01801" dated October 13, 2020 prepared by Allen & Major Associates, Inc. to the Plan of Record at 1 Inwood Drive. PUBLIC HEARING OPENED. A communication dated November 12, 2020 was received from Dan Orr, City Planner/Grant Writer, Woburn Planning Board as follows:

Re: Modification to an existing special permit granted for Property at 1 Inwood Drive/UDR Inwood LLC

Dear Council:

The Planning Department has completed its review of the above-referenced Petition which requests modification to the Plan of Record for a Special Permit granted by the City Council in 2005, and further modified in 2006, 2007, 2008, 2013, 2015 and 2019 (pursuant to Section 5.1.4 of the Woburn Zoning Ordinances [WZO]) to allow for the construction of multifamily elevator apartment building. The current Petition requests permission to modify the special

permit site plan to incorporate a cardboard recycling area (accessory structure), comprised of a concrete pad and two (2) 8-yard Dumpsters, in addition to upgrades for pedestrian access (proposed segment of sidewalk and crosswalk connecting the recycling area to the opposite side of driveway). No alterations are proposed to any of the residential structures themselves.

Planning staff conferred with the Building Commissioner on this Petition, who indicated that there is one zoning-related concern related to the setback of the proposed new accessory structure. As to the specifics of the revised site plan and current application, Planning staff makes the following collective observations and comments, incorporating those from the Building Commissioner:

- The recycling containers/screening do not reference an observed setback from the property line (a 25-foot side setback in an S-2 district, in this scenario). The Petitioner should clarify this information for the purpose of ensuring compliance with Section 6.1 Table of Dimensional Regulations relative to an accessory structure. Should the proposed setback not be compliant with zoning, the Petitioner must seek a variance from the Board of Appeals or modify the site plan.
- Although the site plan indicates that the Petitioner does not intend to modify the number of available off-street parking spaces (897) per the parking summary table on Sheet C-101, it is not clear whether the parking space adjacent on the southerly side of the recycling area will be eliminated or remain as is. The Council should request that the Petitioner provide clarification on this point.
- The Petitioner has included a parking summary table with the site plan (depicted on Sheet C-101) indicating that the existing and proposed number of off-street parking spaces (897)
- It is unclear whether the clearance of the swinging doors used to access to the recycling containers will result in conflicts with passing vehicles if left ajar or unlatched. This should be addressed by the Petitioner with the intent to prevent any potential obstructions.
- The proposed concrete recycling area and replacement of adjacent landscaped island and existing tree with concrete will result in an increase in impervious surface area and corresponding decrease in landscaped usable open space. The Council should ask the Petitioner to provide updated calculations to ensure that the amount of landscaped usable open space and the number of trees will continue to comply with the Table of Dimensional Regulations (Table 6.1) and requirements for landscaping of outdoor parking facilities (Section 8.6), with such information incorporated into a modified version of the Plan of Record.
- The modified site plan does not contain any references to lighting details, pursuant to Section 8.5 (1). This information should be clarified by the Petitioner and added to a modified version of the site plan, with the intent to ensure that adequate lighting exists for residents crossing the drive aisle during evening hours to utilize the recycling area.

- It is unclear based on the site plan submitted whether the proposed curbing will match the existing curbing in the vicinity of the recycling area. The Council should ask the Petitioner to clarify this information for the record to ensure consistency.

If the Council ultimately decides to grant the requested special permit modification after receiving all outstanding information, Planning staff recommends imposing the following as conditions of approval:

- That the modified site plan (to be potentially further modified/re-submitted, as noted above) be cited in the Special Permit decision as the official Plan of Record;
- That the tree proposed for removal should be replaced elsewhere on the property with another as close as reasonably possible to the caliber of the one being removed;
- That the Petitioner be required to file the modified Plan(s) of Record with the Office of Inspectional Services as a condition of any Special Permit modification; and
- That all other conditions issued by the Council in its April 7, 2005, April 13, 2006, November 9, 2006, March 19, 2007, July 13, 2007, January 25, 2008, December 12, 2013, September 3, 2015 and July 5, 2019 Decisions remain in full force and effect, to the extent they are still applicable, and unless otherwise modified by the Council's forthcoming Decision.

Please feel free to contact me if you have any questions regarding these comments.

Respectfully, s/Dan Orr, City Planner Grant Writer

A communication with attachment was received from Attorney Joseph R. Tarby III, Rubin and Rudman, 600 Unicorn Park, Woburn, Massachusetts 01801 as follows:

Re: Petition of UDR Inwood LLC, 1 Inwood Drive, Woburn, Massachusetts

Dear Bill:

Enclosed please find for filing thirteen (13) copies of a revised Site Plan prepared by Allen & Major Associates dated October 13, 2020 and revised on November 12, 2020 showing the recycling area moved to the right of its original location. If you have any questions, please do not hesitate to contact me. Thank you for your assistance.

Very truly yours, s/Joseph R. Tarby, III

A communication dated November 17, 2020 was received from Attorney Joseph R. Tarby, III as follows:

Re: Special Permit Petition of UDR Inwood LLC, 1 Inwood Drive, Woburn, Massachusetts

Dear Bill:

Please be advised that I represent UDR Inwood LLC in connection with the above-referenced Special Permit Petition. After a review of the setback requirement in the S-2 Zoning District and the Building Commissioner's interpretation of same it is necessary to relocate the proposed cardboard recycling area to another location to the right of its proposed location. Unfortunately we were not able to have the revised plan ready for the Public Hearing this evening. As a result I respectfully request that: (1) this matter be continued to the City Council meeting on December 1, 2020; and (2) the Petition be sent to the Special Permits Committee.

I apologize for not being present this evening but I have two Public Hearings before the Planning Board this evening and cannot be present to request the continuance in person.

Thank you for your consideration.

Very truly yours, s/Joseph R. Tarby, III

Motion made and 2nd that the communications be received and made part of the record, 8 in favor, 0 opposed, 1 absent (Gately absent). Alderman Tedesco stated that the Attorney for the petitioner cannot be present at this meeting because of a conflict in scheduling, Motion made and 2nd that the public hearing be opened for public comments, 8 in favor, 0 opposed, 1 absent (Gately absent). PUBLIC COMMENTS: None. Motion made and 2nd that the PUBLIC HEARING be CONTINUED TO THE REGULAR MEETING OF THE CITY COUNCIL ON DECEMBER 1, 2020 AND THAT THE MATTER BE REFERRED TO THE COMMITTEE ON SPECIAL PERMITS, 8 in favor, 0 opposed, 1 absent (Gately absent).

On the petition by MVRH Realty, LLC, c/o Bohler, 353 Turnpike Road, Southborough, Massachusetts 01772 for a special permit pursuant to 1985 Woburn Zoning Ordinances, as amended, Sections 9.4.2.1, 26.4.2.b.iii and 7.3 to allow amendment of Special Permit and Site Plan of recorded dated December 2, 2005 for proposed Solar Photovoltaic Installation, construction of a structure in floodplain, extension of alteration of existing nonconforming use or structure, and solar carport/canopy in non-residential district at 20 Cabot Road. PUBLIC HEARING OPENED. A communication dated November 6, 2020 with attachments was received from Eric G. Dubrule and John A. Kucich, P.E., Bohler Engineering, 353 Turnpike Road, Southborough, Massachusetts 01772 and attached thereto was Site Development Plans prepared by Bohler, dated 7/6/20, revised through 10/26/20; Compensatory Storage Exhibit dated 10/26/20; Fire Department Correspondence dated 10/29/20; City Council Special Permit Approval dated 2/9/06; Solect Solar Energy System Operations and Maintenance Plan; and Solar Canopy Lighting Exhibit and Luminaire Cutsheet. Motion made and 2nd that the communication be received and made part of the record, 8 in favor, 0 opposed, 1 absent (Gately absent). Appearing for the petitioner was Austin Turner, Bohler Engineering, 352 Turnpike Road, Southborough, Massachusetts 01772 and he stated that he presented an overview of the project in October 2020, that he was asked to respond to comments made by staff and he responded to the comments in a letter dated

November 6, 2020, that there are no issues outstanding, that the petitioner is requesting approval of a special permit for a solar canopy in the flood plain, that there is also a request for a special permit to alter a nonconforming use, that they are not certain whether the special permit is necessary as the nonconforming use is the veterinary use on the site not the canopy, that the request is for an elevated canopy over existing parking spaces, that the project will improve the efficiency of the parking lot, that there will be no reduction in the number of parking spaces, that the physical columns associated with the canopy are in the flood plain which displaces some of the flood storage, and that the proposal is to increase the flood storage by 3½ cubic yards by grading, that the revision date of the plan is 10/26/2020.

Alderman Mercer-Bruen stated that she requested renderings as to what the canopy would look like. Mr. Turner stated that an approximation of the canopy is set out in the plans to show the appearance. Alderman Mercer-Bruen stated that there may not be a way to make the canopies look better but she does not like the appearance, that another similar canopy on Wildwood Avenue did not look pleasing, and that these are ugly structures. Mr. Turner stated that not a lot can be done to change these aesthetically, that these are solar panels elevated above a parking lot on columns, that this facility will be smaller than the Wildwood Avenue location, that the facility will not be visible from the public way, that this project and the Wildwood Avenue project are substantially different in this way, that the Wildwood Avenue facility is more massive and located feet from the street, that the location of the petitioner's facility will be bordered by wetlands and industrial uses, and that no comments were received from these abutters. Alderman Mercer-Bruen stated that this is an important improvement but she is concerned about the appearance, that she agrees this is not the same setting as the facility on Wildwood Avenue, and that she wants to know how the facility will be removed if no longer operational. Mr. Turner stated that the operational lifespan of the facility is decades, and that at the end of the lifespan the facility will be dismantled and removed or replaced with more updated technology. Alderman Mercer-Bruen stated that she wants a condition added to the special permit that if the facility is not used it will be removed. Mr. Turner stated that there is no objection to a condition that the facility be removed if no longer operating. Alderman Campbell stated that the solar carport erected on Wildwood Avenue was a disappointment, that drawings had been presented but the project ended up an eyesore, that she is concerned the City Council saw a photo of what that facility would look like but something else was erected which was not expected, that she has not seen a solar carport that is aesthetically pleasing, that she is concerned with increasing energy efficiency but she cannot support the construction of the carport unless it can be made aesthetically more pleasing. Mr. Turner stated that the proposal is allowed by right in the zoning district but erecting the carport in the flood plain requires a special permit, and that the aesthetics cannot be improved except by screening, vegetation and location. President Higgins stated that only site plan approval is required in the zoning district but because the project is located in the flood plain a special permit is required. Alderman Campbell stated that she cannot support the proposal. Alderman Tedesco stated that he agrees the project is not aesthetically pleasing but he has not seen any similar projects that are aesthetically pleasing, that newer designs are uglier than earlier formats, that he visited the property, that the project will be located far enough off the roads that it will not cause a visual impact such as the facility on Wildwood Avenue, and that the project is ugly but will not be visible. Alderman Mercer-Bruen stated that the facility cannot be seen from the main road, and that she does not want to discourage businesses from locating in the area. Mr. Turner stated that

the facility is located in the parking lot of the veterinary hospital. Alderman Mercer-Bruen stated that the project is located at the back of the lot. Alderman Dillon stated asked whether there is a better spot for the facility on the property that would be less visible. Mr. Turner stated that they tried to place the facility in the lease visible area, that the drainage system is not changing, that the project will not generate additional traffic, and that the exterior lighting is sufficient. Motion made and 2nd that the public hearing be opened for public comments, 8 in favor, 0 opposed, 1 absent (Gately absent). PUBLIC COMMENTS: None. Motion made and 2nd that the public hearing be closed, 8 in favor, 0 opposed, 1 absent (Gately absent). PUBLIC HEARING CLOSED. Motion made and 2nd to add a condition as follows: That the hours of construction shall conform to those established by the Woburn Municipal Code, as amended and the Woburn Zoning Ordinances, as amended, and there shall be no work performed on holidays when Woburn City Hall is closed, 8 in favor, 0 opposed, 1 absent (Gately absent). Motion made and 2nd that the special permit be granted, as amended, with the conditions as follows: 1. That the plan of record shall be the plan entitled Site Development Plans prepared by Bohler, dated 7/6/20, revised through 10/26/20; 2. That when the solar carport is no longer operational and will not be used or improved the carport must be removed within four (4) months of no longer being operational; 3. That the hours of construction shall conform to those established by the Woburn Municipal Code, as amended and the Woburn Zoning Ordinances, as amended, and there shall be no work performed on holidays when Woburn City Hall is closed; and the City Council makes a finding that the extension or alteration of the nonconforming use or structure is not more substantially detrimental to the neighborhood, 7 in favor, 1 opposed (Campbell opposed), 1 absent (Gately absent). Motion made by Alderman Tedesco and 2nd by Alderman Mercer-Bruen to reconsider his vote in favor of approving the special permit, 8 in favor, 0 opposed, 1 absent (Gately absent). Motion made and 2nd that the SPECIAL PERMIT be GRANTED, AS AMENDED with the conditions as follows: 1. That the plan of record shall be the plan entitled Site Development Plans prepared by Bohler, dated 7/6/20, revised through 10/26/20; 2. That when the solar carport is no longer operational and will not be used or improved the carport must be removed within four (4) months of no longer being operational; 3. That the hours of construction shall conform to those established by the Woburn Municipal Code, as amended and the Woburn Zoning Ordinances, as amended, and there shall be no work performed on holidays when Woburn City Hall is closed; 4. That any condition imposed by the Woburn Conservation Commission shall be followed by the petitioner; and the City Council makes a finding that the extension or alteration of the nonconforming use or structure is not more substantially detrimental to the neighborhood, and a finding that the three omissions from the filing relative to the drainage system, the impact on traffic and the exterior lighting were not needed for determination of the approval of the Special Permit, 7 in favor, 1 opposed (Campbell opposed), 1 absent (Gately absent).

COMMITTEE REPORTS: None.

CITIZEN'S PARTICIPATION: None.

COMMUNICATIONS AND REPORTS:

Motion made and 2nd to suspend the rules for the purposes of accepting the following late filed matter and hearing from the Veterans’ Agent, 8 in favor, 0 opposed, 1 absent (Gately absent).

A communication dated November 16, 2020 was received from Larry Guisepppe, Chairman, Woburn Friends of Woburn Veterans, 144 School Street, Woburn, Massachusetts 01801 as follows:

Dear Council President Higgins:

The Friends of Woburn Veterans wish to officially turn back over the area on Main Street in North Woburn now called Ferullo Field Flag Park. All work to that area we had planned to do has not been completed, flag poles, walkway, landscaping and just recently completed irrigation system. The total cost of the project was \$272,500.00, all from donations received from Friends of Woburn Veterans.

To date we have donated over \$1,250,000.009 in veterans oriented projects to our city, all through donations from friends and businesses in our area.

It is with great pleasure and pride we were able to complete this project and now wish to gift it to its proper owner, the City of Woburn.

The Friends of Woburn Veterans looks forward to continuing to construct and/or refurbish veterans projects throughout our fine city, thank you for your continued support.

Sincerely, s/Larry Guisepppe, Chairman, Friends of Woburn Veterans

Appearing was Veterans’ Agent Larry Guisepppe and he stated that the organization is officially giving the land back to the city at Ferullo Field, that all phases of the improvements have been completed including the flag poles, benches, lighting and irrigation, and that he has not talked to the City Solicitor about the process. President Higgins thanks the Friends of Woburn Veterans for all of their work. Motion made and 2nd that that the MATTER be REFERRED TO COMMITTEE ON LIAISON and a communication be sent to the City Solicitor asking for direction as to what needs to be done to accept the gift, 8 in favor, 0 opposed, 1 absent (Gately absent).

Motion made and 2nd to return to the regular order of business, 8 in favor, 0 opposed, 1 absent (Gately absent)

A communication dated November 10, 2020 was received from Charles O'Connor, Parking Clerk, Police Headquarters, 25 Harrison Avenue as follows:

Council Members,

In accordance with Massachusetts General Laws Chapter 90, Section 20½ I am submitting the following parking ticket report. Figures cited below are for the Month of January 2020 to October 2020: Number of violations issued 538, Numbers of violations paid 258, Number of violations outstanding 265, Amount collected and submitted to Collectors Office \$25,346.40, Parking fines referred to the Handicap Commission \$7,200.00.

There is a backlog of 1479 unpaid tickets dating from January 2004 to December 2019. A 21 day late notice is sent to vehicle owners who have not paid the fine. After 28 days, if the fine still has not been paid, that information is forwarded to the Registry of Motor Vehicles for administrative action.

Respectfully submitted, s/Charles O'Connor, Parking Clerk

Motion made and 2nd that the MATTER be RECEIVED AND PLACED ON FILE, 8 in favor, 0 opposed, 1 absent (Gately absent).

A communication dated November 10, 2020 was received from Veterans' Agent Larry Giuseppe as follows:

Re: City Council Meeting

I would like to get on agenda for an upcoming City Council meeting. I wish to formally give back the Ferullo Park area to the city since the Friends of Woburn Veterans have now completed all the work planned at the flag pole park.

Larry Guisepppe, Veterans' Agent

Motion made and 2nd that the MATTER be RECEIVED AND PLACED ON FILE, 8 in favor, 0 opposed, 1 absent (Gately absent).

APPOINTMENTS AND ELECTIONS:

A copy of a communication dated November 4, 2020 to City Clerk William Campbell was received from Mayor Scott D. Galvin as follows:

By the power vested in me as Mayor of the City of Woburn, I hereby appoint Heather Barackman, 37 Arlington Street, #F1, to the Woburn Conservation Commission, with a three-year term to expire November 10, 2023.

Ms. Barackman's appointment fills the seat of James A. Juliano, 21 Watson Lane, who recently resigned.

Respectfully, s/Scott D. Galvin, Mayor

Motion made and 2nd that the MATTER be RECEIVED AND PLACED ON FILE, 8 in favor, 0 opposed, 1 absent (Gately absent).

MOTIONS, ORDERS AND RESOLUTIONS:

RESOLVED Whereas, Woburn Fire Chief Stephen W. Adgate demonstrated extraordinary dedication and devotion to public safety and service to the citizens of the City of Woburn during a distinguished career with the Woburn Fire Department; and

Whereas, Woburn Fire Chief Stephen W. Adgate rose through the ranks of the Woburn Fire Department having been appointed a Full Time Reserve Fire Fighter in February 1980, Permanent Fire Fighter in August 1982, Permanent Fire Lieutenant in May 1991, Permanent Fire Captain in May 2007, Deputy Fire Chief in November 2015 and Fire Chief in July 2017; and

Whereas, Woburn Fire Chief Stephen W. Adgate led the department during profound public health emergencies, including a worldwide pandemic and opioid addiction epidemic and worked in ways to address these issues so as to improve the public health and safety of the residents; and

Whereas, Woburn Fire Chief Stephen W. Adgate taking into consideration his many years of dedicated service to the city as a member of the Woburn Fire Department and took an active role in improving the equipment and resources of the Department, including the construction of a new Fire Department Headquarters, all of which will long serve to protect the lives and property of Woburn residents and businesses;

Now, therefore, the City Council of the City of Woburn hereby recognizes the long and distinguished career of Woburn Fire Chief Stephen W. Adgate and his many accomplishments and contributions in improving the quality of life of the citizens of the City of Woburn, thanks him for his service to the city, and extends the best wishes of the community for a long, happy and well-deserved retirement.

President Higgins, Alderman Campbell, Alderman Concannon, Alderman Demers, Alderman Dillon, Alderman Ferullo, Alderman Gately, Alderman Mercer-Bruen, Alderman Tedesco

Motion made and 2nd that the RESOLVE be ADOPTED, 8 in favor, 0 opposed, 1 absent (Gately absent).

Presented to the Mayor: November 19, 2020 **s/Scott D. Galvin November 19, 2020**

Motion made and 2nd to suspend the rules for the purposes of adding the following matter to the Order of the Day as a late filed matter, 8 in favor, 0 opposed, 1 absent (Gately absent).

Petition by Nardone Electrical Corporation, 160 Olympia Avenue, Woburn, Massachusetts 01801 pursuant to 1985 Woburn Zoning Ordinances, as amended, for Site Plan Review pursuant to Sections 26.4.2.b.iii and 26.6, a Special Permit pursuant to Section 9.4.1.1 if applicable and all other applicable sections to allow construction, installation and operation of three (3) separate solar canopy/carport installations in a flood plain at 160 Olympia Avenue. Motion made and 2nd that the MATTER be REFERRED TO PUBLIC HEARING, 8 in favor, 0 opposed, 1 absent (Gately absent).

Motion made and 2nd to return to the regular order of business, 8 in favor, 0 opposed, 1 absent (Gately absent).

Motion made and 2nd to ADJOURN, 8 in favor, 0 opposed, 1 absent (Gately absent). Meeting adjourned at 7:46 p.m.

A TRUE RECORD ATTEST:

William C. Campbell
City Clerk and Clerk of the City Council