

**COMMITTEE ON FINANCE  
MONDAY, MARCH 30, 2020 AT 6:00 p.m.  
VIRTUAL MEETING**

Voting Members participating remotely: Chairman Michael Concannon, Alderman Lindsay Higgins, Alderman Robert Ferullo, Alderman Edward Tedesco, and Alderman Richard Gately

Non-Voting Members participating remotely: President Michael Anderson, Alderman Jeffrey Dillon, Alderman Darlene Mercer-Bruen, and Alderman Joanne Campbell

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Motion made by Alderman Gately and seconded by Alderman Tedesco to dispense with the reading of the previous meeting's minutes and to approve - Roll call: Chairman Concannon, aye; Alderman Ferullo, aye; Alderman Gately, aye; Alderman Higgins, aye; Alderman Tedesco; aye; approved, 5-0.

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**Order to transfer \$185,000 from Fire/BLS ambulance to: Fire/Ambulance Salary \$125,000; Fire/Ambulance maintenance \$30,000; and Fire/Apparatus Maintenance \$30,000:**

Chairman Concannon said the meeting is being held remotely in accordance with Gov. Baker's suspension of certain aspects of the Open Meeting Law. He said any votes that are taken must be done by roll call. He said members of the Finance Committee are himself, as the chairman, Alderman Tedesco, Alderman Gately, Alderman Higgins and Alderman Ferullo, and there are other aldermen virtually present in a non-voting capacity. He said he assumes everyone has a copy of the agenda and that the first item is a transfer from the Woburn Fire Dept. He said Chief Stephen Adgate was asked by the clerk to submit documentation to the committee via email about the proposed transfer and the chief has done that. Alderman Gately said this is a standard transfer that the chief submits 3-4 times every year and he has no problem voting in favor of it. Motion made by Alderman Tedesco and seconded by Alderman Ferullo that the transfer "ought to pass," and to accept the email from Chief Adgate and make it part of the permanent record, as follows: "In regards to the Woburn Fire Department transfer request, the \$125,000 transfer is for the normal salary adjustment with the additional amount accounting for year-end maintenance issues;" Roll call - Chairman Concannon, aye; Alderman Ferullo, aye; Alderman Gately, aye; Alderman Higgins, aye; Alderman Tedesco; aye; approved, 5-0.

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**Order to transfer \$30,000 from Police Matron/Monitors and \$10,000 from Sick Leave Buy Back to: Police Reserves \$40,000:**

Chairman Concannon said there is an email from Chief Robert Rufo regarding the proposed transfer. Alderman Tedesco said there is another proposed transfer from Chief Rufo and made a motion to take both matters collectively and accept a relevant email from Chief Rufo, seconded by Alderman Gately; Roll call - Roll call - Chairman Concannon, aye; Alderman Ferullo, aye; Alderman Gately, aye; Alderman Higgins, aye; Alderman Tedesco; aye; approved, 5-0. The second proposed transfer is as follows: **Order to transfer \$15,000 from Police/Gas to Police Telephone.** The email from Chief Rufo reads as follows: "The Transfer of \$40,000 from Police Matron/Monitors and Sick Leave Buy Back to Police Reserves is requested to continue funding the Police Reserves that are currently working,

with the addition of (2) more full-time Reserves attending the next Police Academy scheduled for April 6, 2020. The transfer of \$15,000 from Police/Gas to Police Telephone is to assist in completing the Fiscal Year's phone service. An analysis was done with Verizon and determined that approximately \$1,300 per month was expended in unused lines. Awaiting a refund/credit from Verizon. This may take approximately 2 months." Chairman said the first transfer will pay for two full-time reserves to attend the police academy. He said the chief's email regarding the second transfer is self-explanatory. Motion made by Alderman Tedesco and seconded by Alderman Gately to recommend the transfers "ought to pass;" Roll call - Chairman Concannon, aye; Alderman Ferullo, aye; Alderman Gately, aye; Alderman Higgins, aye; Alderman Tedesco; aye; approved, 5-0. Chairman Concannon said those are the only items on the Finance Committee's agenda.

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Motion made by Alderman Gately and seconded by Alderman Tedesco to adjourn - Roll Call: Chairman Concannon, aye; Alderman Ferullo, aye; Alderman Gately, aye; Alderman Higgins, aye; Alderman Tedesco; aye; approved, 5-0. Chairman Concannon adjourned the meeting at 6:06 p.m.

A TRUE RECORD ATTEST

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Gordon Vincent  
Clerk of Committees