

**COMMITTEE ON PERSONNEL  
MONDAY, SEPTEMBER 23, 2019 AT 7:50 p.m.  
COMMITTEE ROOM  
WOBURN CITY HALL**

Voting Members Present: Chair Joanne Campbell, Alderman Michael Concannon, and Alderman Robert Ferullo

Non-Voting Members Present: Alderman Lindsay Higgins, Alderman Richard Gately, Alderman Mark Gaffney and Alderman Darlene Mercer-Bruen. Absent: President Michael Anderson and Alderman Edward Tedesco.

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**Reading of previous meeting minutes:** Motion made by Alderman Concannon and seconded by Alderman Ferullo to approve the minutes of the meeting of July 29, 2019; all in favor, 3-0.

**Order to take steps to fill vacancy on Woburn Traffic Commission:** Chairman Campbell said she conferred with City Clerk William Campbell about the best way to proceed. She said Clerk Campbell suggested placing advertisements in the newspaper and on the city's website. She said the advertisement will request a resume and a letter of interest from each candidate. Motion made by Alderman Concannon and seconded by Alderman Ferullo to instruct the City Clerk to solicit candidates for the resident representative position on the Traffic Commission by posting advertisements in the local newspaper and on the city's website; approved, 3-0.

**Motion made by Alderman Concannon and seconded by Alderman Ferullo to adjourn;** approved, 3-0. Chairman Campbell adjourned the meeting at 7:52 p.m.