

MEETING MINUTES
Fire Station Building Committee
November 28, 2018
Engineering Conference Room, City Hall

Call to Order: Mayor Scott Galvin called the meeting to order 4:04 p.m.

Roll Call (present): Mayor Galvin, Charlie Doherty, Michael Freeman, Orazio DeLuca, Tom Quinn Jr., Deputy Chief Clark Kenton, Chief Stephen Adgate, Jay Corey, Tina Cassidy

Mayor Galvin welcomed members of the Fire Station Building Committee, and noted his enthusiasm for the project. It's the Fire Department's turn, said Mayor Galvin, and it's going to be great for the City. Fire Chief Stephen Adgate echoed his enthusiasm, noting the importance of addressing existing deficiencies and building a new central station.

Mayor Galvin outlined goals that include identifying and studying possible solutions to upgrade and modernize Woburn Fire Department facilities. The goal of a feasibility study will be to identify facilities appropriate for upgrades, identify potential additions, identify facilities that can be phased out, and identify parcels of land to locate a new, state-of-the-art fire station.

Report from Pat Saitta, Municipal Building Consultants, Project Manager:

Mr. Saitta highlighted content of an early November 2018 meeting and some of the work ahead of the first official meeting, including a Request for Services for architectural work and designer services, and feasibility study to define scope of plans to review conditions of existing stations, proper accommodations including administration and training, as well as the best location for a new, central fire station.

Mr. Saitta and Committee members also discussed keeping an open mind about the potential benefits of hiring a CM at Risk for the project(s).

Next Meeting: Wednesday, January 16, 2019 at 4 p.m.

Adjournment:

Ms. Cassidy made a motion to adjourn. Mr. Corey seconded the motion. The vote was unanimous in favor.

Mayor Galvin adjourned the meeting at 4:34 p.m.

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Fire Station Building Committee constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Commission as to the completeness or accuracy of such statements.