



City of Woburn

PURCHASING DEPARTMENT

City Hall
10 Common Street
Woburn, MA 01801

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To: Scott Galvin, Mayor

From: Orazio DeLuca, Purchasing Agent

RE: RFS Evaluation – Recommendation
Request for Designer Services - Feasibility / Schematic Design Phase

January 17, 2019

Mayor-

On Friday, January 11, 2019, we received a total of eight (8) proposals for the Fire Department Feasibility Study. The four selection committee members received their own copies of the proposals for review.

On Wednesday, January 16, 2019, the Selection Committee convened to discuss the proposals and the ratings of the proposals.

At our meeting, the selection committee discussed all of the proposals and based on the rating sheets provided to the selection committee, agreed that there are three (3) proposals that we could clearly rate as the front runners. After discussing the pros and cons of each proposal, the Selection Committee came away with a top three choices and a final recommendation. The top three (3) choices are as follows:
#1. DiNisco Design, #2. Dore & Whittier #3. Context.

Based on their score, of 47 points, of a possible 50, the Selection Committee is recommending DiNisco Design as the chosen vendor for the Feasibility Study and Schematic Design Phase.

Sincerely,

Orazio DeLuca, MCPPO
Purchasing Agent
City of Woburn

CC:

Jay Corey, City Engineer
Stephen Adgate, Chief, Woburn Fire Department
Pat Saitta, Municipal Building Consultants