



City of Woburn

PURCHASING DEPARTMENT
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To: Potential Vendors

From: Orazio DeLuca – Chief Procurement Officer

Date: **12/20/2018**

Re: **Addendum #1 to RFS 19-12 Feasibility Study Fire Department**

The City of Woburn, acting through the Purchasing Department, For the Fire Department, is issuing this addendum to RFS 19-12 to answer questions received.

Question # 1- if the selected architect will need to work with a consultant to conduct a response time study?

Answer #1: NO. the response times can be provided by the Fire Department according to the Federal Guidelines.

Question #2: Could you provide clarification about which consultants are required for this effort? Some of the ones listed (such as food service consultant) seem to fall outside the scope of the project.

Answer #2: The City has listed these consultant types to find out information from the vendors interested in this project. Some of the disciplines may or may not pertain to the Fire Department upgrades. The consultants listed are only required where the Architect will engage an outside firm. This is an informational request and for all listed categories, no consultants need to be listed if the firm can verify it has the in-house capability to perform the scope. Architects only need to list “in – house or self-perform“ with the sufficient backup information to substantiate competence.

Kind Regards,

Orazio DeLuca, MCPPO
Chief Procurement Officer
City of Woburn