



City of Woburn

PURCHASING DEPARTMENT
Orazio DeLuca, MCPPO
Chief Procurement Officer

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To: Potential Vendors

From: Orazio DeLuca – Chief Procurement Officer

Date: 10/11/2017

Re: **Addendum #1 to IFB 18-03 HVAC Units over Police Dept.**
Pre-Bid Site Visit – questions & answers

The City of Woburn, acting through the Purchasing Department is issuing this addendum to IFB 18-03 HVAC units over Police Station to schedule a pre-bid site visit; and answer inquiries about the bid.

- 1) Can we schedule site visit?
 - A. The site visit will be conducted on **Tuesday, October 17, 2017 @ 10:30 am on site** at the Woburn Police department, 25 Harrison Ave, Woburn, MA 01801
- 2) Do you have Manufactures replacement model numbers?
 - A. We can look at the machines at the pre-bid site visit, and gather information then.
- 3) Would alternate replacement equipment be accepted?
 - A. Vendors must list the names of the equipment being offered in their bids. Equipment must be compatible to the existing units which are being replaced. All equipment will be reviewed and approved by the DPW Superintendent.

Be sure to acknowledge the addendum in your bid response or it will be deemed non responsive

Regards,

Orazio DeLuca, MCPPO
Chief Procurement Officer
City of Woburn