



City of Woburn, Massachusetts

Veterans' Services

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Chapter 115 Applicants

We need the following documentation in order to process your application....

- Discharge Papers/DD214
- Proof of Residency - One of the following: Lease Agreement, Rent Receipt, Proof of Mortgage Payment, a Letter from Shelter/family member
- Marriage Certificate
- Death Certificate (if widow/widower of a veteran)
- Birth Certificates for Dependent Children
- Bank Statements: Last three statements
- Income Verification – Veteran and Spouse
(Work Earnings, SS, SSI/SSDI, Pensions/Annuities, VA Disability)
- Home Owners: we need a mortgage statement, tax bill, home owner's insurance policy and a water & sewer bill for the current year
- Proof of Health Insurance (all applicants/dependents on application)
- Agreement to Reimburse
- Release of Information
- Massachusetts DOR/Child Support

Employable Veterans Only (including spouse of unemployed veterans)

- Letter from Unemployment stating that you are or are not receiving benefits
- Completed Employment Plan
- If working at all, please submit previous month's paystubs along with application and then every 2 weeks

