



United Veterans Council of Woburn

Organized 1928

144 School Street | Woburn, MA 01801
Phone (781) 897-5825 | Fax (781) 897-5827



Meetings: 2nd Tuesday every other month or as needed

BY-LAWS AND RULES OF PROCEDURE

ADOPTED: March 8, 1928

REVISED: May 9, 1929

REVISED: May 9, 1933

REVISED: Sept. 17, 1976

REVISED: April 30, 1979

REVISED: October 16, 2012

REVISED: January 10, 2013



ARTICLE I

This organization shall be known as the UNITED VETERANS COUNCIL OF WOBURN, MASSACHUSETTS.

ARTICLE II

The organization represented shall unite in council for the purpose of promoting co-operation, harmony and unity among VETERANS in order that VETERANS' events and projects shall receive the greatest respect from the community and thus be able to obtain the greatest results.

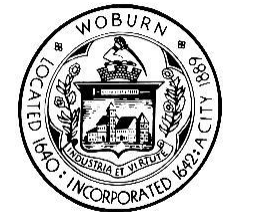


Veterans' Services

The organization shall in no way concern itself with the election or endorsement of any candidate for political office.

ARTICLE III

Section I – The organization shall consist of a delegation of up to three (3) members of each organization represented, only one delegate shall have the power to vote. ALL DELEGATES MUST BE VETERANS. As of this date, the following shall be considered members in good standing:



AMERICAN LEGION
DISABLED AMERICAN VETERANS
MARINE CORP. LEAGUE
VETERANS OF FOREIGN WARS
DEPT. OF VETERANS' SERVICES

Section II – The names of the delegates shall be communicated by the Commander of each organization to the Secretary of the Council on or before the first meeting in September.

Section III – The length of service for the delegates of this council shall be for one (1) year or until their successors are named by the various organizations named above.

Section IV – The Council year shall run from September 1st to August 31st.

Section V – The Officers of the Council shall be elected annually at the first meeting in September.

Section VI – The Officers of the Council shall be a Commander and a Vice-Commander. The Commander shall appoint a Secretary.

ARTICLE IV.

Section I – DUTIES OF THE COUNCIL:

- (a) To have full charge of all patriotic celebrations wherein public money is expended.

ARTICLE V.

Section I – DUTIES OF COMMANDER:

- (a) Preside at all meetings.
- (b) Appoint all committees unless otherwise specified.
- (c) Compile a budget, in December, and present it to the mayor.
- (d) Sign all purchases and others for articles to be paid from the Council budget.
- (e) Sign all bills for cash expenditures for Memorial Day, Veteran's Day and other patriotic public celebrations.
- (f) To keep account of all funds.
- (g) To keep record of all expenditures.
- (h) Name dates and places of special meetings.
- (i) Turn over to the incoming Commander any funds and all records and receive from him a receipt for same.
- (j) Discharge all committees he has appointed.

Section II – DUTIES OF VICE-COMMANDER:

- (a) In the event of the absence of the Commander, the Vice-Commander shall convene and preside at a regular meeting.

Section III – DUTIES OF SECRETARY:

- (a) To keep a record of all meetings.
- (b) To notify delegates of all regular meetings and any special meetings as directed by the Commander.
- (c) Handle all correspondence to and from the Council.
- (d) To perform any other duties which may arise at the direction of the Commander.

ARTICLE VI

A quorum, necessary to conduct business, shall consist of three (3) voting delegates.
The Commanders of each individual organization will be responsible for the attendance of their delegates.

ARTICLE VII

A two-thirds (2/3) vote of the delegates present shall be required to amend or change the BY-LAWS or RULES OF PROCEDURE of this Council. The amendments or changes must be submitted, in writing, to the Secretary and shall be submitted to the parent organizations for consideration, before the Council can act on them.

ARTICLE VIII

In the event that a delegate member is unable to attend a meeting of the Council, it shall be allowable for a Commander to authorize a comrade member, of the organization which he represents, to fill such a vacancy. The comrade member, so delegated, will acquaint the Commander and the Secretary of such action so that an announcement may be made to the Council.

ARTICLE IX

The regular monthly meeting of the Council shall be held on the second Tuesday every other month or as needed. Special meetings may be called at the option of the Commander.

RULES OF PROCEDURE:

RULE #1

No person, other than delegate members of the Council, shall be privileged to address the Council; except permission that is requested by one of the represented organizations and the topic of address must be stated.

RULE #2

In the event that a delegate or delegates shall violate the BY-LAWS and RULES OF PROCEDURE, parliamentary procedure, or other decisions, or agreements, of the Council; such misdemeanor may be cause for investigation upon written request, setting forth probable cause and signed by three (3) or more delegate members. Such complaint shall be handed to the Commander or Presiding Officer, of the Council.

Upon receipt of such a communication, the Commander will refer same to a committee of five (5) present or past delegates who shall conduct a hearing to investigate the cause. This committee shall be appointed by the Commander to consider one specified case only. The committee must notify all members involved to appear at a specified meeting and present his or their evidence or rebuttal. The committee shall present their report and finding in writing to the Council.

Should the charges against a delegate or delegates be confirmed by the Council; the member organization, of which the offending delegate or delegates are the representative or representatives, must recall said delegate or delegates upon written request of the Council and replace by other delegate or delegates.

RULE #3

The continued absence of the entire representation of a member organization from three (3) consecutive regular monthly meetings will result in that organization's voting rights being suspended for at least one (1) meeting, at which there is a voting member, of the organization, present. The voting privilege can then be reinstated by a two-thirds (2/3) vote of the other attending delegates. In the event of the above suspension being invoked, the Commander will send a letter to the offending organization, requesting permission for a representative of the UNITED VETERANS' COUNCIL to appear and address the members of the organization, at their regular meeting to explain the situation.

PRO-AMBLE:

We, severally and individually, covenant and agreed; that the foregoing BY-LAWS and RULES OF PROCEDURE have been submitted to the organization which I represent; that the parent body have approved and will abide by the said BY-LAWS and RULES OF PROCEDURE; and decisions of the Council; and in testimony thereof, I affix my signature.

COMMANDER – UNITED VETERANS COUNCIL

AMERICAN LEGION POST #101

DISABLED AMERICAN VETERANS CHAP. #88

MARINE CORP. LEAGUE OF WOBURN

VETERANS OF FOREIGN WARS POST #543

DEPARTMENT OF VETERANS SERVICES

Adopted March 8th, 1928

Charles Moloy Camp #42 U.S.W.V. * John T. Flaherty Chapter #21 D.A.V. – W.W. * C.B. Winn Camp #66 S. of U.V. Acting for G.A.R
. George A. Campbell American Legion Post 101 * Woburn VFW Post 543 * Woburn Leatherneck Div. – Marine Corp. League
World War I Barracks * Woburn D.A.V Chapter 88 * Dept. Of Veteran's Services